

**Penn Township Trustee  
Board Meeting Agenda  
April 13, 2015**

1. Call to Order – Kent Hizer
2. Pledge of Allegiance
3. Approval of minutes – March Minutes
4. New Business
  - Countywide Health Insurance
  - Vacant Lot to the east of the Township Trustee’s office-engage Joe Grabill to represent the Township
  - Fire Billing, Fire Recovery USA
  - Jeffrey Dean/ Sarah Sharp
  - Community Gardens @ MFP
5. Old Business
  - Remote Office at the Mishawaka Food Pantry 2x per month
  - Township Assistance to do home visits (Only 12 performed in 2014)
  - Public Adjuster-Update
  - Reschedule May 11<sup>th</sup> Meeting
  - The potential of eventually getting all services under one roof and planning to do that and then selling one the current facilities – long term goal
6. Monthly Review of Budget
7. Trustee Report
  - Working on the following:
  - Job descriptions & update Employee Handbook for Trustee’s Office
  - Will work with JVB on the same
  - Removing taxes from miscellaneous bills and reducing overall bills
  - Meeting with Osceola Fire Chief & Clerk-Contract for EMS & transport
8. Fire Chief Report
9. Adjourn

**Next Board Meetings:**  
**May 11<sup>th</sup>, 2015 at 6:30 pm**  
**June 8<sup>th</sup>, 2015 at 6:30 pm**