

Penn Township Advisory Board
Minutes
6 January 2015

Trustee Doris Portolese called the meeting to order at 6:30.

Chief John VanBrouaene led the Pledge of Allegiance

Trustee Portolese conducted the election of Board officers. The officers for 2015 are Kent Hizer, President, and Dave Schmidt, Secretary.

The Board approved

Removal of former Trustee Janet Whitfield-Hyduk and former Board President Charlie Gray from the PNC Bank accounts and addition of Trustee Doris Portolese and current Board President Kent Hizer.

Removal of former Trustee Janet Whitfield-Hyduk from the Wells Fargo account and addition of Trustee Doris Portolese.

We set the following dates for future Board meetings:

February 9

March 9 – Tentatively schedule for Jackson Road Fire Station

April 13

We affirmed continuing membership in the Indiana Township Association.

Signed the Certification of Compliance with the Nepotism and Contracting Policy.

Approved the 9 December 2014 Minutes with the amended to include the Board's passage of Resolution 2014-8.

Trustee Portolese requested that by Friday Board members sign, before a notary, the Advanced Funding closing documents.

Board reviewed and discussed the Monthly Budget Report.

Board also discussed the following:

The transition in the Trustee's office.

Updating the Township website.

Chief John VanBrouaene gave a report on the Penn Township Fire Department. Included in his report were:

A reminder that Board members are invited to the rescheduled FD Christmas Party.

An update on the ISO announcement that appeared in the South Bend Tribune.

A notification that Ray DeCloedt, a member of the Penn FD, is gravely ill.

A brief update on the Communications Center. Plans are in place for it to open in November.

Board Member Matt Lentsch asked for a monthly "performance dashboard" on the Mishawaka Food Pantry.

Meeting was adjourned at 8:03 PM.

Submitted by Dave Schmidt, Board Secretary