

PENN TOWNSHIP

210 East Russ Street

Mishawaka, Indiana 46545

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PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 5 June 2017

Time: 6:30 pm

Location: Penn Township Office

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Kent Hizer called the meeting to order at 6:30

--Chief VanBruaene led the Pledge of Allegiance.

In attendance:

Kent Hizer

Matthew Lentsch

Dave Schmidt

Doris J. Portolese: Penn Township Trustee

Lynda Kay Smith, Township Office Manager

Joe Grabill

Karl Cender, Cender and Company

II. APPROVAL OF MINUTES

Motion: Matt

Second: Kent

Resolved: Approved without modifications

Vote: Ayes: 3, Nays: 0

III. NEW BUSINESS

--Karl Cender shared a presentation created by his associate Steve Dalton regarding the differences between a fire district and a fire territory. After considerable discussion it was generally agreed that a fire territory would be the most desirable way forward.

--Addendum to the Personnel Policy Manual (previously approved 9 May 2017). Addendum clarified the policy related to calling in sick.

Motion: Matt

Second: Kent

Resolved:

Vote: Ayes: 3, Nays: 0

--Resolution 2017-08. Move \$6,934.76 from Emergency Fire Loan to Firefighting Fund. This move was recommended by Steve Dalton as a way of cleaning up our accounts.

Motion: Matt

Second: Kent

Resolved:

Vote: Ayes: 3, Nays: 0

IV. OLD BUSINESS

--Legal action:

-Sarah Sharp's case has been closed.

-On the felony case the defendant has rejected the option of pre-trial diversion.

Case will go to trial.

V. FIRE CHIEF'S REPORT

--We heard the Chief's report and reviewed the statistics regarding runs and other FD activities. Everything looks good.

VI. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--Everything looks to be on track.

VII. TRUSTEE'S REPORT

--Mrs. Portolese's concerns were covered under New and Old Business.

VIII. PUBLIC COMMENT

--None

IX. ADJOURNMENT

--Meeting adjourned at 8:30 PM

--Next meeting is scheduled for 6:30 on 10 July 2017 at the Jackson Road Fire Station.