

PENN TOWNSHIP

210 East Russ Street
Mishawaka, Indiana 46545
Telephone: 574-256-6213 Facsimile: 574-256-6234

PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 11 September 2017
Time: 6:30 pm
Location: Penn Township Trustee's Office

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Kent Hizer called the meeting to order at 6:30
--Chief VanBrouaene led the Pledge of Allegiance.

In attendance:

Kent Hizer
Matthew Lentsch
Dave Schmidt
Doris J. Portolese: Penn Township Trustee
Lynda Kay Smith, Township Office Manager
Gary Deardurff
James Gillen

II. APPROVAL OF MINUTES

Motion: Matt
Second: Kent
Resolved: Approved without modifications
--Approved: Yes: 3, No: 0

III. NEW BUSINESS

--2018 Budget Hearing
--No tax anticipation loans

IV. OLD BUSINESS

--The 2018 Inter-Local agreement with the Town of Osceola for 2018
--Resolution 2017-10
--Matt moved

--Kent seconded
--Approved: Yes: 3, No: 0

--Possible new fire station. Extended discussion about property options.

V. FIRE CHIEF'S REPORT

--We heard the Chief's report and reviewed the statistics regarding runs and other FD activities. Everything looks good. Chief is expecting number of runs to exceed 1,800 this year.

--The Chief reported that the 911 Call Center director will be stepping down. There was an extended discussion of organizational difficulties within the Call Center and of the statistics regarding dropped calls.

VI. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--Everything looks to be on track. Expenditures are slightly down.

--Mrs. Portolese will bring a proposal for an additional appropriation for the Non-reverting Fund to cover the costs personal protection gear for Fire Department personnel.

VII. TRUSTEE'S REPORT

--Mrs. Portolese informed the Board that the Trustee's Office will be closed September 25-27 so that the staff can attend the annual Indiana Township Association education conference. Office staff will also be attending a class at Real Services on September 28.

--The Township has received a request for assistance for thistle abatement. The Trustee will get more details.

VIII. PUBLIC COMMENT

-- none

IX. ADJOURNMENT

--Meeting adjourned at 8:28 PM

--Next meeting is scheduled for 6:30 on 2 October 2017 at the Penn Township Office.