

# **PENN TOWNSHIP**

210 East Russ Street  
Mishawaka, Indiana 46545

Telephone: 574-256-6213

Facsimile: 574-256-6234

## **PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES**

**Date:** 17 October 2016

**Time:** 6:30 pm

**Location:** Penn Township Trustee's Office

### **I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

- Board President Ken Hizer called the meeting to order at 6:30.
- Dave Schmidt led the Pledge of Allegiance.

### **II. ROLL CALL**

In Attendance:

Kent Hizer, Board Chair  
Matthew Lentsch, Board Member  
Dave Schmidt, Board Secretary  
Doris J. Portolese: Penn Township Trustee  
Lynda Kay Smith, Township

### **III. APPROVAL OF MINUTES**

Motion: Matt Lentsch

Second: Kent Hizer

Resolved: Approved without modifications

Vote: Ayes: 3 Nays: 0

### **IV. NEW BUSINESS**

-- Completed the required Budget Adoption Meeting

--Adoption of Salary Resolution 2016-09

Motion: Kent Hizer

Second: Matt Lentsch

Vote: Ayes: 3 Nays: 0

## **V. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS**

-Everything looks to be on track.

## **VI. OLD BUSINESS**

--None

## **VII. TRUSTEE'S REPORT**

--Mrs. Portolese reported that the hearing for Jeff Dean on Wednesday, September 28 went well.

--Mrs. Portolese called the Osceola Town Clerk/Treasurer. She communicated that the estimated bill for fire response, EMS, and transport services would be over \$200,000.

## **VIII. FIRE CHIEF'S REPORT**

--None

## **IX. PUBLIC COMMENT**

--None

## **X. ADJOURNMENT**

Meeting adjourned at 6:42 PM

Next meeting scheduled for 28 November at the Penn Township Trustee's Office.