

PENN TOWNSHIP

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PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 11 April 2016
Time: 6:30 pm
Location: PTFD – McKinley Station

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

- Board President Ken Hizer called the meeting to order at 6:30.
- Chief VanBrouaene led the Pledge of Allegiance.

II. ROLL CALL

In Attendance:

Kent Hizer
Matthew Lentsch
Dave Schmidt
Doris J. Portolese
Lynda Kay Smith
John VanBrouaene: PTFD
Mike Hayes: Director, Mishawaka Food Pantry

III. APPROVAL OF MINUTES

Motion: Kent Hizer
Second: Matt Lentsch
Resolved: Approved without modifications
Vote: Ayes: 3 Nays: 0

IV. OLD BUSINESS

(See Trustee's Report)

V. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

-Everything looks to be on track.

VI. NEW BUSINESS

-Mishawaka Food Pantry Director Mike Hayes gave a report on the activities of the MFP. He indicated that the total number of people served declined slightly since last quarter. A new 16-week Bridges Out of Poverty class will start soon. May 13 is the date for the MFP Trivia Night. Mike will contact Mishawaka Mayor Dave Wood about the completion of the Gateway Community Garden located next to the MFP. The Salvation Army is working on signage. SA will have a major media blitz to announce their return to Mishawaka. There is still paperwork to sign that covers the relationship between the SA and the MFP. Mike reported that the large cooler has been installed and is making a difference in the quality and quantity of food the MFP can distribute.

VII. TRUSTEE'S REPORT

-Sarah Sharp made a \$50 restitution payment.

-Reimbursement from Jeff Dean's "employee dishonesty" bond was denied by MaCarthy Insurance.

-Doris reported that there has been no progress regarding the Barnes and Thornburg invoice.

-Doris also reported that the Prosecutor's Office has not (yet?) moved forward on the fraud case.

VIII. FIRE CHIEF'S REPORT

-Presentation by Chief VanBrouaene on the relocation of the McKinley Fire Station. Wide-ranging discussion followed. No decisions to report.

IX. PUBLIC COMMENT

-None

X. ADJOURNMENT

Future Board Meetings and Locations

9 May 2016

Penn Township Office

13 June

Mishawaka Food Pantry

Meeting adjourned at 8:09 PM