

# **PENN TOWNSHIP ADVISORY BOARD**

## **BOARD MEETING MINUTES**

**Date:** 8 February 2016

**Time:** 6:30 pm

**Location:** PTFD -- McKinley

### **I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

-Board President Ken Hizer called the meeting to order at 6:30 by.

-Chief VanBrauene led the Pledge of Allegiance.

### **II. ROLL CALL**

In Attendance:

Kent Hizer

Matthew Lentsch

Dave Schmidt

Doris J. Portolese

Lynda Kay Smith

John VanBrauene

### **III. APPROVAL OF MINUTES**

Motion: Kent Hizer

Second: Matt Lentsch

Resolved: Approved without modifications

Vote:      Ayes: 3      Nays: 0

### **IV. OLD BUSINESS**

### **V. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS**

-Everything looks to be on track.

### **VI. NEW BUSINESS**

-Review and acceptance of the 2015 Annual Financial Report.

-Resolution 2016-02: 2016 Standards and Guidelines for Penn Township Assistance.

Vote:      Ayes: 3      Nays: 0

## **VII. TRUSTEE REPORT**

-Further discussion regarding the situations with Jeff Dean and Sarah Sharp. Doris will check with McCarthy Insurance to see if there is “dishonest employee” coverage.

-Discussion of a 2013 invoice from Barnes and Thornburg. Doris will write a letter seeking resolution of the matter.

## **VIII. FIRE CHIEF REPORT**

-Report on accomplishments of PTFD personnel:

--Chief Kaz will be offering leadership to a Modern Fire Science international training event. This is a significant honor and shows the professional standards of the PTFD.

--Chief Kirsts served on a state-wide team to respond to the Turkey Flu epidemic. An affirmation to his training and skill in addressing large-scale bio-hazard incidents.

-The PTFD continues to work with other agencies on the response to potential active shooter incidents.

-The Chief has been in conversation with Osceola FD Chief Zack Demeister. Chief will report on the progress of the conversation.

-Board, Chief, and Trustee discussed the status of the 12197 McKinley property. This conversation will continue at the next Board Meeting.

## **IX. PUBLIC COMMENT**

-None

## **X. ADJOURNMENT**

Future meetings:

Meeting adjourned at 8:33 PM