

## Penn Township Trustee

### Board Meeting Agenda and Minutes

March 14<sup>th</sup> , 2016

#### Penn Township Trustee's office

1. Call to Order – Kent Hizer  
The meeting was call to order at 6:33. Those in attendance included: Kent, Matt, Doris, Chief John and Linda
2. Pledge of Allegiance – Chief led us in the Pledge
3. Approval of Minutes - Tabled until April
4. New Business
  - a. Resolution to revise Resolution 2015-2016 for non-reverting funds
    - i. After some discussion about the cost recovery efforts of Penn Township's Emergency service, a motion was made by Kent and seconded by Matt. The motion passed.
5. Old Business
  - a. Barnes and Thornburg Invoice
    - i. Doris brought the Township board up to date regarding the invoice that we received from Mr. Facienda of \$7,505.50. This was an invoice from work that was done in 2014 in preparation for a new fire stationed that did not occur. The funds for this project would have come from the bonds associated with this project if it had gone forward. It was discussed that there are not funds set aside for this project and the legal fees that Barnes and Thornburg has billed. Matt made the motion and it was seconded by Kent advising Doris not to appropriate funds and to delay payment until a reasonable solution could be agreed upon. The motion passed.
  - b. Sharp/Dean Update
    - i. Judge Gotsch ruled that the case has merit and did not dismiss the Civil Case. We are therefore requesting that the bond holder for Mr. Dean, State Farm, pay Penn Township \$39,165.
  - c. Fraud Lawsuit
    - i. Doris reported that she is working with the St. Joseph Prosecutor's office and moving forward with the case.
6. Fire Chief's report
  - a. Chief VanBrauene handed out the comprehensive 2015 Annual Report. He gave a briefing of the reports highlights. The Chief also had sent the monthly reports via email. Chief VanBrauene also discussed with the Board the potential of moving forward with planning for a new fire house. A presentation regarding a potential

new fire station will be made at the April board meeting. There was also continued discussion regarding the provision of emergency services for Osceola and the need for a contract. It was reported that the newly appointed Osceola fire Chief had resigned. Chief VanBrouaene reported that the Penn Township Fire Department was obligated to provide fire services. With the absence of a Osceola fire Chief the board agreed that this would be a good time to discuss a contract with Osceola Town Board.

7. Trustee Report

- a. Doris reported that March was a slow month for poor relief and that the staff was continuing to do online education.
- b. Doris distributed the monthly Trustee financial reports and communicated that there was nothing out of the ordinary and everything seemed to be on track.

8. Adjourn

- a. The meeting was adjourned at approximately 8:15.

Matt Lentsch took the minutes of the March Board meeting in place of Dave Schmidt who was not able to attend.