

Date: 2 January 2018

Time: 6:30 pm

Location: Penn Township Office

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Doris Portolese called the meeting to order at 6:30 and led in the Pledge of Allegiance

In attendance:

Kent Hizer

Dave Schmidt

Doris J. Portolese: Penn Township Trustee

Lynda Kay Smith, Township Office Manager

II. ELECTION OF TOWNSHIP BOARD PRESIDENT AND SECRETARY

President—Dave nominated Kent Approved 2-0

Secretary—Dave nominated Matt Approved 2-0

III. APPROVAL OF MINUTES

Motion: Kent

Second: Dave

Resolved: Approved without modifications Yes: 2, No: 0

IV. NEW BUSINESS

Certification of Nepotism Policy for 2017

Signed by Kent and Dave.

Matt to sign at 15 January 2018 meeting

Nepotism in Employment and Contracting Policy for 2018

Signed by Kent and Dave.

Matt to sign at 15 January 2018 meeting

Distribution for review and discussion: Resolution 2018-01 (Fire Territory)

IV. OLD BUSINESS

Deferred to 15 January 2018 meeting.

V. ADJOURNMENT

7:30

Next meeting
6:30 Penn Township Office