

PENN TOWNSHIP ADVISORY BOARD

BOARD MEETING MINUTES

210 East Russ Street

Mishawaka, Indiana 46545

Telephone: 574-256-6213

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Date: April 9th, 2018

Time: 6:30 pm

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Kent Hizer called the meeting to order at 6:30.

--Chief VanBrauene led the Pledge of Allegiance.

In Attendance:

Kent Hizer

Matthew Lentsch

Dave Schmidt

Doris J. Portolese: Penn Township Trustee

PTFD Chief John VanBrauene

Lynda Smith

Steve Dalton, Principal Cender & Company LLC, Municipal Finance Advisors

Catherine Fanello, CPA, Esq.; Public Finance and Municipal Law Attorney at Krieg DeVault LLP

II. APPROVAL OF MINUTES

The March minutes were approved as presented.

III. NEW BUSINESS

- a. Kent Hizer called the public meeting to order regarding an additional appropriation for the Penn Township new fire station. Catherine Fanello & Steve Dalton made a presentation regarding the appropriation for the Penn Township new fire station and answered questions. Kent asked for public comment. Seeing that there was no public comment, the public hearing was closed. Dave Schmidt made a motion to approve and sign the additional appropriation. The motion was seconded by Kent Hizer. The motion was unanimously approved by the Penn Township Board.
- b. The January 15th, 2018, February 5th, 2018 Minutes were reapproved as corrected/amended.

IV. OLD BUSINESS

- a. New Fire Station
 - o The Trustee, Fire Chief and board discussed issues related to potential property for the new fire station. No significant progress was reported.
- b. Dave Schmidt shared concerns that he and Penn Township residents had regarding a succession plan for the Mishawaka Food Pantry

V. FIRE CHIEF'S REPORT

The report was sent by email and there was some discussion by the Chief and the Board.

VI. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--Everything looks to be on track.

VII. TRUSTEE'S REPORT

- c. The Trustee and Lynda discussed the TA - 7 with the Board and the monthly financial reports. The board expressed their appreciation for the professionalism and hard work. They were accepted as presented.

VIII. PUBLIC COMMENT

--None

IX. ADJOURNMENT

--Meeting adjourned at 8:20 PM

Next Board Meeting(s)/Hearings

June 4, 2018, 2018@ 6:30pm
Penn Fire Station-Jackson Road

The May 2018 was canceled