

PENN TOWNSHIP

210 East Russ Street
Mishawaka, Indiana 46545
Telephone: 574-256-6213 Facsimile: 574-256-6234

PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 7 August 2017
Time: 6:30 pm
Location: Penn Township Trustee's Office

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Kent Hizer called the meeting to order at 6:30
--Chief VanBruaene led the Pledge of Allegiance.

In attendance:

Kent Hizer
Matthew Lentsch
Dave Schmidt
Doris J. Portolese: Penn Township Trustee
Gary Deardurff
Steve Dalton
Joe Grabill

II. APPROVAL OF MINUTES

Motion: Matt
Second: Kent
Resolved: Approved without modifications
Vote: Ayes: 3, Nays: 0

III. NEW BUSINESS

--Discussion of the 2018 Budget and the report from the DLGF. The discussion included recent update in property appraisals. This should result in a small bump in Township revenue.
--Joe Grabill gave a report on various sites for a potential new fire station.
--The Board approved (3-0) the expenditure of up to \$5000 to cover the cost of appraisals of potential sites for a fire station.
--Revision of a section of Township Travel Policy. The Township will now reimburse mileage at the same rate as the State of Indiana.

--Opened the sealed bids on the surplus PTFD vehicles

Bids are as follows:

M. Spinsky	Tahoe	\$5,950.00 (Winning bid)
A. VanBrouaene	Tahoe	\$1,552.00
Y. Dabbagh	Tahoe	\$2,668.00
Y. Dabbagh	Suburban	\$1,268.00
A. Naviwala	Tahoe	\$1,507.00
A. Naviwala	Suburban	\$507.00
J. Snyder	Suburban	\$3,000.00 (Winning bid)
A. VanBrouaene	Suburban	\$502.00

IV. OLD BUSINESS

--No trial date has been set for the fraud case.

--The 2018 Inter-Local agreement with the Town of Osceola was signed and the document is on its way to the Penn Township office.

V. FIRE CHIEF'S REPORT

--We heard the Chief's report and reviewed the statistics regarding runs and other FD activities. Everything looks good.

--The PTFD will continue inter-agency active shooter training. The Department is looking at acquiring body armor for personnel when they are operating in situations where there is a risk of gunfire.

VI. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--Everything looks to be on track.

VII. TRUSTEE'S REPORT

--Mrs. Portolese reports that staff morale is good.

--She indicated that she is still working on the "Drug and Alcohol" section of the PTFD contract.

VIII. PUBLIC COMMENT

-- none

IX. ADJOURNMENT

--Meeting adjourned at 8:36 PM

--Next meeting is scheduled for 6:30 on 11 September 2017 at the Penn Township Office.