

PENN TOWNSHIP

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PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 11 November 2018
Time: 6:30 pm
Location: Penn Township Trustee's Office

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Matt Lentsch called the meeting to order at 6:30
--Chief VanBrouaene led the Pledge of Allegiance.

In attendance:

Matthew Lentsch
Dave Schmidt
Doris J. Portolese: Penn Township Trustee
Lynda Kay Smith, Township Office Manager
Chief John VanBrouaene

II. APPROVAL OF 01 OCTOBER 2018 TOWNSHIP BOARD MINUTES

Motion: Matt
Second: Dave
Resolved: Approved without modifications
--Approved: Yes: 2, No: 0

III. NEW BUSINESS

--Swearing in
Ronald Johnson as EMS Division Chief
Eric Rajter to full-time status

--Resolution 2018-10 Fire Station Bond
[Voids 2018-05]
Motion: Matt
Second: Dave
--Approved: Yes: 2, No: 0

--Resolutions 2018-14 & 2018-13 Salary Resolution (Revised)

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

--Resolutions 2018-15 & 2016 Authorization to sell properties

--53300 Apple Road and 12197 McKinley

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

--Resolution 2018-17 Additional Appropriation from Cum Fire Fund

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

--Resolution 2018-18 Authorization to Purchase Property

--12661 McKinley

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

--Resolution 2018-19 Transfer of Firefighting Funds to Fire Territory

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

--Resolution 2018-20 Transfer of Funds to Rainy Day Account

Motion: Matt

Second: Dave

--Approved: Yes: 2, No: 0

IV. OLD BUSINESS

--New fire station

--Review of concept drawings.

V. FIRE CHIEF'S REPORT

--Run statistics are around what are to be expected.

--Continued discussion of the performance of the Call Center.

VI. MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--Everything looks to be on track.

VII. TRUSTEE'S REPORT

--Board continues to express its concern that the Township should have representation on the Mishawaka Food Pantry's Board. Doris will reach out to MFP.

--With the Township's agreement with the Mishawaka Food Pantry expiring 12/2019 it is important and timely that work on a new agreement begin soon.

VIII. PUBLIC COMMENT

--none

IX. ADJOURNMENT

--Meeting adjourned at 7:55 PM

--Next meeting is scheduled for 6:30 on 10 December 2018 at the Jackson Road Fire Station.