

Penn Township Board Trustee Meeting  
210 East Russ Ave. Mishawaka, IN 46545  
Telephone: 574-256-6213 Facsimile: 574-256-6234

Date: 5th December, 2022

Time: 5:30pm

Location: Penn Township Trustee Office

In attendance:

Doris J. Portolese

Kent Hizer via phone

Dave Schmidt

Lacy Hahn

Chief Keith Witt

Chief Michael Gerndt

Ken Prince via phone

I. Call to order

- a. Dave Schmidt, President 5:31pm

II. New Business

- a. Mishawaka Food Pantry Update via Ken Prince

Temporarily closed currently due to maintenance issues, re-open date TBD

Issues with current Director reporting, fundraising, etc. Position now under  
review

Considering partnering with other agencies, removing hot lunches, reduce  
staff, etc.

- b. Approval of October Minutes

- i. Motion to approve Dave Schmidt Second Lacy Hahn, Approved 3- 0

- c. Resolution 2022-18 Resolution to join 1977 Police/Fire Pension

- i. Voted and approved 3-0

- d. Resolution 2022-17 Authorizing transfer within various funds

- i. Motion Lacy Hahn, Second Dave Schmidt, Approved 3-0

e. Holiday Schedule

i. Approved in accordance with County Procedures

III. Old Business

a. Email pending on additional concrete options

IV. Fire Chief Report

a. First Active Shooter Class went well, more to be scheduled

b. Adam VanBrouaene promoted to Captain

V. Trustees Report

a. All well

b. TA-7

ADJOURN 6:36

Handwritten signatures in black ink. The top signature is a cursive name, possibly "Kurt H.". Below it is a larger, more stylized signature, possibly "Dan".