

Penn Township Board Trustee Meeting
12661 McKinley Highway Mishawaka, IN 46544
Telephone: 574-256-6213 Facsimile: 574-256-6234

Date: 7 March 2022

Time: 5:30pm

Location: McKinley Road Fire Station

In attendance:

Doris J. Portolese: Penn Township Trustee

Kent Hizer

Lacy Hahn

Chief Keith Whitt

I. New Business

Swearing in of Rebecca Hershberger, EMS Captain

Swearing in of David Manuzak, Paramedic/Firefighter

Swearing in of Jared Hancock, Firefighter

Approval of February Minutes, Motion Kent Hizer, Second Lacy Hahn, Approved 0-2

II. Old Business

a. Chief Whitt signed Inventory Checklist for Annual Financial Report

b. Phase 2 almost complete to sell old fire station

IV. Fire Chief's Report

a. New Tanker picked being picked up the 8th of March

b Working on correcting concrete issues at the fire station

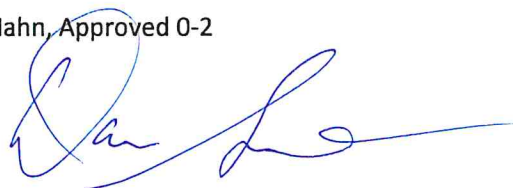
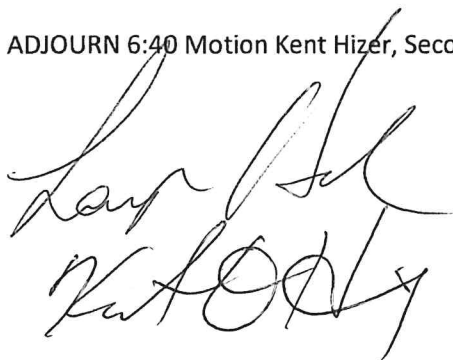
c. Will advertise again to sell the pickup truck

V. Trustees Report

Update on Mishawaka Food Pantry

Update on Township Assistance

ADJOURN 6:40 Motion Kent Hizer, Second Lacy Hahn, Approved 0-2



Minutes

Penn Township Board Meeting

April 4th, 2022

Penn Fire Station 14

13960 Jackson Rd

Mishawaka, IN 46544

5:30 PM: Meeting Called to Order

In attendance:

- David Schmidt: Board President
- Kent Hizer: Board Member (Board Secretary- Pro Tem)
- Doris Portolese Trustee
- Keith Witt- Fire Chief

Absent:

- Lacy Hahn: Board Secretary

Pledge of Allegiance

New Business:

- 1) Swore in Matthew Hamilton as Penn Fire Captain
- 2) Swore in Jason Huston as Penn Fire Lieutenant
- 3) Swore in Brian Reppert as Penn Fire Lieutenant
- 4) Tabled approval of March 7th, 2022, meeting minutes as Secretary Lacy was absent for approval
- 5) Resolution 2022-07 Sale of Surplus Fire Dept Vehicles was presented. A motion was made and seconded. The resolution was approved.
- 6) Resolution 2022-08 Additional Appropriation Fire Replacement Fund was presented. A motion was made and seconded. The resolution was approved.
- 7) Resolution 2022-09 Sale of Surplus Fire Dept Vehicles was presented. A motion was made and seconded. The resolution was approved.

Old Business:

- 1) The sale of the old fire station on McKinley will be closing within the next few days.
- 2) A discussion took place about the status of the Mishawaka Food Pantry. It was confirmed that the current agreement between the pantry and Penn Township continues through the 2023 calendar year.

Fire Chief's Report by Chief Witt:

- 1) The current issues with the cement bay floor of the new Station 13 are not yet resolved with the contractor and talks are continuing to bring it to a resolution.
- 2) Bids are now being accepted for building a training facility on the new Station 13 site.

Trustee's Report:

- 1) TA-7 and Balance sheet will be email to everyone tomorrow.

A motion was made and seconded to adjourn. The motion passed and the meeting adjourned.



Next Meeting: May 11th, 2022

