

**Penn Township Advisory Board Meeting**

**Minutes**

1 April 2024

210 East Russ Avenue

Mishawaka, IN

In Attendance

Kent Hizer, Board President

Dave Schmidt

Kris Verash

Doris Portolese, Trustee

Chief Witt, Penn Township Fire Department

**1. Pledge of Allegiance led by Chief Witt**

**2. Call to Order – Kent Hizer (5.30 PM)**

**3. New Business**

A. Approval of the 4 March 2024 Township Board Meeting Minutes

Krish moved

Kent seconded

Approved 3-0

B. Discussion of the 77 Retirement Fund. Scheduled switch on July 1.

**4. Old Business**

A. None.



Kris Verash

## **5. Fire Chief's Report**

- A. Chief Witt reported on the agreement between the Penn Township Fire Department and the State of Indiana for the 2021 governmental ambulance payment adjustment. Total will exceed \$21,000.
- B. The PTFD may get a training grant from Norfolk Railroad. The Chief is asking for \$50,000.
- C. PTFD has had continued cross-training with the Mishawaka Fire Department.
- D. Cody Paisley has started working full-time.
- E. The Chief reported on the current state of our preparation for an active shooter incident. The County-wide document, Incident Command Protocols, is waiting for input from the St. Joseph County Police Department. Advanced Shooter Command training will be on March 11-13 and additional training will take place in June 11-13 at the Four Winds Conference Center.

## **6. Trustee's Report**

- A. The TA-7 and Financials will come in the near future.
- B. The Baby Box dedication was on March 19.

## **7. The meeting was adjourned at 6:20.**

Kent moved

Krish seconded

Approved 3-0

The next Board Meeting

3 June 2024

5:30 PM

Location to be announced.

[6 May 2024 meeting canceled--eve of Election Day]