

Penn Township Advisory Board Meeting  
Minutes  
5 June 2023  
Trustee's Office  
210 East Russ Ave  
Mishawaka, Indiana 46545

In Attendance

Kent Hizer  
Dave Schmidt  
Kris Verash  
Doris Portolese, Trustee  
Chief Witt, Penn Township Fire Department  
Gary

1. Pledge of Allegiance led by Chief Witt
2. Call to Order – Kent Hizer, President (5.30 PM)
3. New Business
  - A. Approval of the 01 May 2023 Township Board Minutes
    - Moved by Kris Verash
    - Seconded by Dave Schmidt
    - Approved 3-0
  - B. Resolution 2023-07 "Additional Appropriation for General Fund"
    - Moved by Krish Verash
    - Seconded by Kent Hizer
    - Approved 3-0
  - C. Trustee Portolese sought support for the purchase of a parking area adjoining the Township-owned building which currently houses the Mishawaka Food Pantry.
    - Moved by Kent Hizer
    - Seconded by Krish Verash
    - Approved 3-0



#### 4. Old Business

- A. Chief Witt and Trustee Portolese updated the Board on the status of the Township's negotiations over the resolution of the problem of the inferior quality of the fire station apparatus floor and approach apron.
- B. Doris gave an update on the Lamar-Burkhart billboard.
- C. Doris informed the Board about the \$28,980.50 owed to Kyle Kipelin for design work on Candace Road.

#### 5. Fire Chief's Report.

- A. Chief Witt discussed the May 23<sup>rd</sup> Active Shooter meeting. All local police departments, fire departments, and medical teams are invited. His hope is that there will be a training event before the 23-24 school year.

#### 6. Trustee's Report

- A. Doris shared that she sent a "thank you" letter to PHM Schools with our \$12 annual check for the lease on the Fire Station property.
- B. She also reported that we are moving forward with the "Baby Box." Private parties are raising the funds for the purchase and installation.

The meeting was adjourned at 6:50.

- Moved by Kent Hizer
- Seconded by Kris Verash
- Approved 3-0

#### The next Board Meeting

10 July 2023 at 5:30 PM  
Trustee's Office  
210 East Russ Ave  
Mishawaka, Indiana 46545