

Minutes
Penn Township Advisory Board Meeting
& Fire Territory Meeting
05 August 2024

Penn Township Office
210 East Russ Avenue
Mishawaka, IN 46545

In Attendance

- Kent Hizer, Board President
- Dave Schmidt
- Kris Verash
- Doris Portolese, Trustee
- Chief Keith Witt, Penn Township Fire Department
- Tim Daffron-Union President
- Jerry Hancock-Union Secretary
- Adam VanBruene-Union Trustee
- Luke Quick-Union Member
- Steve Dalton

1. Pledge of Allegiance led by Chief Witt

2. Call to Order – Kent Hizer (5.30 PM)

3. New Business

A. Approval of the 1 July 2024 Township Board Meeting Minutes.

- Dave moved
- Kris seconded
- Approved 3-0

B. Discussion with Steve Dalton regarding the 2025 Budget.

- Opportunity for Public Comment—No comments from the public.

C. Resolution 2024-06: 77 Retirement Fund.

- Dave moved
- Kris seconded
- Approved 3-0

D. Resolution 2024-08: Additional Appropriation (Longevity pay/Retirement pay).

-Kris moved

-Dave seconded

--Approved 3-0

[NB: Kent Hizer introduced a discussion among the board members about not increasing board salaries. All members supported Kent's recommendation. Since it was not a resolution, no formal vote was required or recorded.]

E. Presentation by Timothy Dalton

-He shared concerns about FD pay.

-He also shared about budget matters

-No action by the Board required. We did express our appreciation for his presentation and the helpful conversation with FD union representatives.

4. Old Business

A. None.

5. Fire Chief's Report

A. The Chief reported that the completion of Standard Operating Procedure Manual is waiting for Dr. Joyce's collaboration with the SCPD and MPD.

B. The expectation is that a round of Active Shooter Training will begin by the start of the school year.

6. Trustee's Report

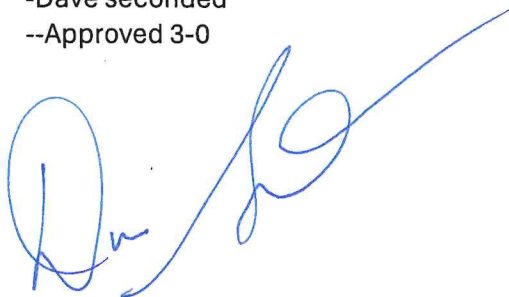
A. Financial documents will be distributed to members via email.

7. The meeting was adjourned at 6:50.

-Kent moved

-Dave seconded

--Approved 3-0



**The next Board Meeting
9 September 2024
5:30 PM**

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210 East Russ Avenue
Mishawaka, IN**

NOTE: Budget Adoption