

**Penn Township Advisory Board Meeting
Minutes**

11 September 2023

Trustee's Office

210 East Russ Ave

Mishawaka, Indiana 46545

In Attendance

Dave Schmidt

Kris Verash

Doris Portolese, Trustee

Chief Witt, Penn Township Fire Department

A Moment of Silence in remembrance of the events of September 11, 2001.

1. Pledge of Allegiance led by Chief Witt

2. Call to Order – Dave Schmidt, Secretary (5.30 PM)

3. New Business

A. Approval of the 11 July 2023 Township Board Minutes

-Moved by Kris Verash

-Seconded by Dave Schmidt

-Approved 2-0

B. Presentation of 2024 Budget

After discussion by the Board, Dave asked if there were comments or questions from the public. There were none.

The Budget Adoption is scheduled for the 2 October 2023 meeting.

C. The Board approved deleting \$1,074.00 from the TOMS System.

-Moved by Kris Verash

-Seconded by Dave Schmidt

-Approved 2-0

4. Old Business

A. Trustee Portolese and Chief Witt reported that the dispute over the apparatus floor and the approach apron has been resolved.

5. Fire Chief's Report.

A. Chief Witt reported that the Firefighters Union membership voted in favor of the new contract.

B. Chief Witt gave the Board an update on the current status of our local active shooter response training. Slow, but steady progress.

6. Trustee's Report

A. Trustee Portolese distributed the "TA-7 and Financials" for review and discussion.

B. She gave an update on the Mishawaka Food Pantry. The MFP Board is looking for a permanent director. Pay range \$42-50k. She reported that some of the MFP leadership is considering bringing her on to the Board. This would fulfill our long-standing expectation that there be formal representation of the Township on the MFP Board.

C. She also reported that the "baby box" will be installed within 2 weeks.

The meeting was adjourned.

-Moved by Kris Verash

-Seconded by Dave Schmidt

-Approved 2-0

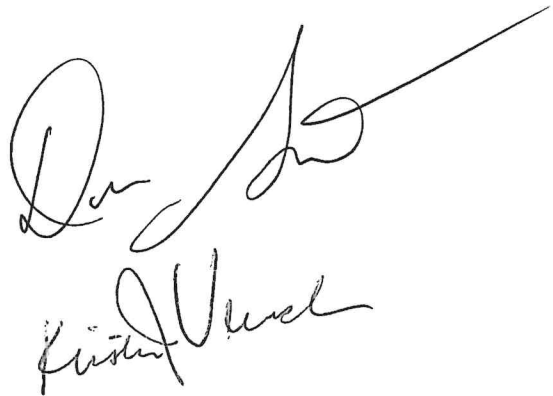
The next Board Meeting

3 October 2023 at 5:30 PM

Trustee's Office

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Mishawaka, Indiana 46545



Two handwritten signatures are present. The top signature is in dark ink and appears to be "Dave Schmidt". The bottom signature is in lighter ink and appears to be "Kris Verash".