

Penn Township Advisory Board Meeting

Minutes

2 October 2023

Trustee's Office

210 East Russ Ave

Mishawaka, Indiana 46545

In Attendance

Kent Hizer, Board President

Dave Schmidt

Kris Verash

Doris Portolese, Trustee

Chief Witt, Penn Township Fire Department

1. Pledge of Allegiance led by Chief Witt

2. Call to Order – Kent Hizer (5.30 PM)

3. New Business

A. Approval of the 11 September 2023 Township Board Minutes

-Moved by Dave

-Seconded by Kris

-Approved 3-0

B. Adoption of the 2024 Budget. Resolution 2023-11.

-Moved by Kent

-Seconded by Dave

-Approved 3-0

C. Fire Department Salaries. Resolution 2023-10.

-Moved by Kent

-Seconded by Dave

-Approved 3-0

D. Trustee's Office Salaries. Resolution 2023-09

-Moved by Kent

-Seconded by Kris

-Approved 3-0

4. Old Business

A. Baby Box should be installed next week.

5. Fire Chief's Report.

A. Recent test for Lieutenant. Strong candidates. Charlie Lawson was selected.

B. Two firefighters per year will be selected to receive Leadership Development and Decision Making training at the University of Illinois.

C. Chief Witt gave the Board an update on the current status of our local active shooter response training. Slow, but steady progress.

D. Members of the PTFD will participate in "all hazards training" at ND.

6. Trustee's Report

A. Doris gave an update on the Mishawaka Food Pantry. The MFP Board is still looking for a permanent director. There may be a MFP fundraiser in mid-November.

B. She discussed the future prospects for the billboard on the Fire Station property.

The meeting was adjourned at 6:45

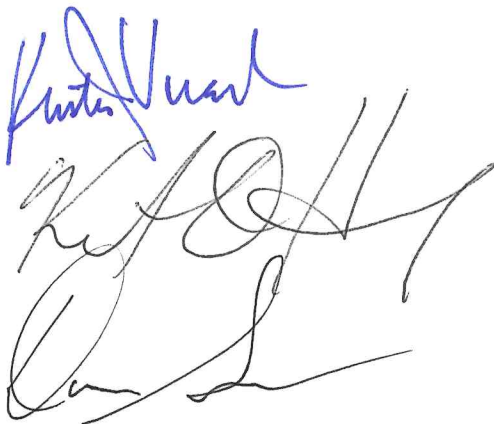
The next Board Meeting

6 November 2023 at 5:30 PM

Fire Station #14

13900 Jackson Road

Mishawaka, Indiana 46544

Three handwritten signatures are present at the bottom of the page. The top signature is in blue ink and appears to be 'Kurt Witt'. Below it are two signatures in black ink, which are more stylized and difficult to decipher.