

**Penn Township Advisory Board Meeting
Minutes**

6 November 2023
13960 Jackson Road
Mishawaka, Indiana 46544

In Attendance

Kent Hizer, Board President
Dave Schmidt
Kris Verash
Doris Portolese, Trustee
Chief Witt, Penn Township Fire Department
Members of the PTFD and family and friends

1. Pledge of Allegiance led by Chief Witt
2. Call to Order – Kent Hizer (5.30 PM)
3. New Business
 - A. Swearing in of
 - Lt. Charles Lawson
 - FF/EMT Brandon Kuskye
 - FF/Paramedic Kaden Sulti
 - B. Approval of the 2 October 2023 Township Board Minutes
 - Moved by Dave
 - Seconded by Kris
 - Approved 3-0
 - C. Resolution 2023-12 Additional Appropriations
 - Moved by Kent
 - Seconded by Kris
 - Approved 3-0
 - D. Resolution 2023-13 Disposal of old trailer
 - Moved by Kent
 - Seconded by Kris


-Approved 3-0

E. Resolution 2023-14 Authorizing the transfer of funds.

- Moved by Kent
- Seconded by Kris
- Approved 3-0

F. Report on the 2024 Holiday Schedule (based upon the St Joe Co. schedule)

G. Update on the Mishawaka Food Pantry Agreement

-  -Township ^{will} have on position on the MFP Board.
- Draft Agreement coming soon.

4. Old Business

A. Apparatus floor refinishing complete. All the financial transactions are now complete.

5. Fire Chief's Report.

A. Maintenance on the blacktop at the rear of Station #14 complete.

6. Trustee's Report

A. The Baby Box Project is nearing completion.

B. The repair and replacing of the roof, siding, soffit on the Township Office is complete.

The meeting was adjourned at 6:45

- Moved by Kent
- Seconded by Kris
- Approved 3-0

The next Board Meeting

4 December 2023 at 5:30 PM

Township Office

210 East Russ Avenue

Mishawaka, Indiana 46545

