

Penn Township Board Trustee Meeting  
1390 Jackson Road  
Telephone: 574-256-6213 Facsimile: 574-256-6234

Date: 6 June 2022

Time: 5:30pm

Location: Jackson Road Fire Station

In attendance:

Doris J. Portolese: Penn Township Trustee

Dave Schmidt

Lacy Hahn

Kent Hizer

Chief Keith Witt

I. Call to order

- a. Dave Schmidt

II. New Business

- a. Swearing in of Patrick Harrington as Paramedic/Firefighter
- b. Swearing in of Jacob Gerndt as Firefighter
- c. Approval of March 7th, 2022, Minutes
  - 1. Motion Kent Hizer, Second Lacy Hahn, passed 3-0
- d. Approval April 4th, 2022, Minutes
  - 1. Motion Kent Hizer, Second Lacy Hahn, passed 3-0
- e. Open Office Guidelines
  - 1. Currently Operating under regular hours and will continue to allow Clients to come into the office by calling the number posted on the front door. Will install (approx. late July) a camera, voice, and a buzzer to let Clients in.
- f. John VanBrouaene Contract
  - 1. Current contract expired, will back date pay at current rate from January 1-May 31st 2022
- g. New Training Facility and Indiana Code to begin process
  - 1. Will use a "Design/Build" contractor, implement required RFP (Request for Proposal) for bid process

III. Old Business

- a. New Fire Station
  - 1. Met with CORE and "Epoch" to discuss resolutions for concrete floor issues. No agreement yet. Options being considered are a floor covering, or tearing up and re-doing totally



2. Open House Event, TBD October 2022, will appoint committee to organize, will review next steps at Township July Meeting

IV. Fire Chief's Report

a. Revisiting Active Shooter Training with CP3 Pathways, schedule before 2022/23 School year

V. Trustees Report

a. Additional Expenses/Invoice

1. Will offer \$20,000 with release from Shive-Hattery (Epoch)

Motion Kent Hizer, Second Lacy Hahn, passed

3-0

ADJOURN 6:38pm



The image contains two handwritten signatures. The top signature is written in blue ink and is highly stylized, appearing to read 'Lacy Hahn'. The bottom signature is written in black ink and is also stylized, appearing to read 'Kent Hizer'.

