

PENN TOWNSHIP

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PENN TOWNSHIP ADVISORY BOARD BOARD MEETING MINUTES

Date: 1 July 2019

Time: 5:30 pm

Location: Penn Township Fire Station, 13960 Jackson Rd, Mishawaka, IN

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

--Board President Kent Hizer called the meeting to order. 5:30 PM

--Chief VanBrauene led the recital of the Pledge of Allegiance.

In attendance:

Lacy Hahn-Normandin

Dave Schmidt (tardy)

Doris J. Portolese: Penn Township Trustee

Lynda Kay Smith, Township Office Manager

Chief John VanBrauene

Gary Deardurff

II. APPROVAL OF MINUTES

--April 2019 Board Meeting Minutes

Approved: 2-0

III. NEW BUSINESS

--Swearing in of Kenny Gowens (Captain) and Adam VanBrauene (Lieutenant). Chief VanBrauene officiating.

--Resolution 2019-05 Additional Appropriation for General

Motion—Kent Hizer

Second—Lacy Hahn-Normandin

Approved—3-0

IV. OLD BUSINESS

--Conversation with Andrew from Epoch and Brian from Core about the new fire station design and construction timetable.

--Board approved the issue of a \$4.1 million bond for construction of the fire station.

Motion—Kent Hizer

Second—Dave Schmidt

Approved—3-0

V. FIRE CHIEF'S REPORT

--Chief VanBruaene anticipates 2 vacancies in the FD.

--PTFD has changed its EMS Medical Director to Elkhart General Hospital. Several other FDs have also made this move. This should result in smoother operations in our EM services.

--Board reviewed the Chief's monthly report on FD runs.

VI. TRUSTEE'S REPORT, INCLUDING MONTHLY REVIEW OF BUDGET & TOWNSHIP ASSISTANCE REPORTS

--All financial reports appear to be on track.

--Doris distributed the Mishawaka Food Pantry's first quarter report. There was continued discussion of the need for a succession plan for the Mishawaka Food Pantry. Continued discussion on cost-sharing with the MFP. We still have not received a copy of the MFP's contract with the Salvation Army.

VII. PUBLIC COMMENT

VII. ADJOURNMENT

Motion—Kent Hizer

Second—Lacy Hahn-Normandin

Approved—3-0