

# **PENN TOWNSHIP**

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## **PENN FIRE PROTECTION TERRITORY BOARD BOARD MEETING MINUTES**

(Held simultaneously with the Penn Township Board)

**Date:** 9 September 2019  
**Time:** 5:30 pm  
**Location:** Penn Township Trustee's Office

In attendance:

Doris J. Portolese: Penn Township Trustee  
Kent Hizer  
Dave Schmidt  
Greg Burris, President of Osceola Town Board  
Nicholas Hanlon, Member of Osceola Town Board  
Lynda Kay Smith, Township Office Manager  
Chief John VanBrouaene  
Gary Deardurff

### **I. CALL TO ORDER**

--Doris Portolese Penn Township Trustee and Executive Chair of Penn Fire Protection Territory Board

### **II. APPOINTMENT OF OFFICERS**

--Kent Hizer, Vice Chair  
--Dave Schmidt, Secretary

### **III. APPROVAL OF MINUTES**

--6 August 2019 Fire Protection Territory Board Meeting Minutes  
Motion—Kent Hizer  
Second—Dave Schmidt  
Approved—3-0

### **IV. NEW BUSINESS**

--Presentation by Bill Schalliol (St. Joseph County Redevelopment Commission).  
(Covered in the Penn Township Advisory Board Minutes.)

--2018 Annual Financial Report presented to the Board.

- Hearing on the 2020 Penn Fire Protection Territory Budget, with an open floor for public comment.
- Discussed.
- Unchanged from last reading.
- Budget adoption scheduled for 5:30 on 7 October 2019 at the Penn Township Trustee's Office.
- Board approved a new EMS rig for \$266,769.00. Delivery August 2020.

**V. OLD BUSINESS**

- None.

**VI. FIRE CHIEF'S REPORT**

- Chief John VanBrouaene distributed a written report. He informed the Board that he is in the process of hiring for 2 vacancies. Currently 2 candidates are EMS qualified.

**VII. ADJOURNMENT**

--6:32

(Resumption of Penn Township Advisory Board meeting.)