

Penn Township Board Trustee Meeting

Fire Station 12661 McKinley Highway

Mishawaka, IN 46545

Telephone: 574-256-6213 Facsimile: 574-256-6234

Date: 13 December, 2021

Time: 5:30pm

Location: McKinley Road Fire Station

In attendance:

Doris J. Portolese: Penn Township Trustee-Via FaceTime

Dave Schmidt

Lacy Hahn

Kent Hizer

I. Call to order 5:36pm

a. Kent Hizer

II. New Business

a. Approval October 4th Minutes, Board Meeting

1. Motion Kent Hizer, Second Dave Schmidt

2. Approved 0-3

b. Resolution 2021-16 Asset Valuation Policy, Depreciation Schedule and Inventory every 2 years

1. Motion Kent Hizer, Second Dave Schmidt

2. Approved 0-3

c. Resolution 2021-17 Authorizing Sale of Surplus Fire Station and Adjacent vacant land

1. Motion Kent Hizer, second Dave Schmidt

2. Approved 0-3

d. Nepotism Certifications for Board Members and Trustee, signed by all members

- e. Approve Holiday Schedule, all approved
- f. Resolution 2021-18 St Joseph County Redevelopment-Candance Land
  - 1. Motion Kent Hizer, Second Dave Schmidt
  - 2. Approved 0-3
- g. Resolution 2021-19 St Joseph County Redevelopment -Fire Station Funds
  - 1. Motion Kent Hizer, second Dave Schmidt
  - 2. Approved 0-3
- h. Resolution 2021-20 St Joseph County Redevelopment -Return of Funds (Billboard)
  - 1. Motion Kent Hizer, Second Dave Schmidt
  - 2. Approve 0-3

### III. Old Business

- a. September/October Financial coming soon
  - I. New furniture ordered on track for October move-in

### IV. Fire Chief's Report

- a. September, other will be emailed

### V. Trustees Report

- a. N/A

ADJOURN 6:21pm Motion Lacy Hahn, second Dave Schmidt